# KOINE' 2021 GENERAL RULES & REGULATIONS OF PARTICIPATION

## CHAPTER I METHODS OF PARTICIPATION

<u>Art. 1 - ORGANIZERS – LOCATION AND DATE</u> <u>Art.2 – PARTICIPATION PROCEDURE</u> <u>Art. 3 – EXCLUSION FROM THE EXHIBITION</u> <u>Art. 4 - EXHIBITING SPACE</u>

Art. 5 - TRANSFER- REVOCATION - REDUCTION - WITHDRAWAL- NON PARTECIPATION

## CHAPTER II TERMS AND CONDITIONS OF PARTICIPATION

Art. 1 - CATEGORIES OF EXHIBITORS ALLOWED TO PARTICIPATEArt. 2 - RATESArt. 3 - TERMS AND METHOD OF PAYMENTArt. 4 - OFFICIAL CATALOGUE AND EXHIBITION MAPArt. 5 - EXHIBITION CANCELLATION - SUSPENSIONArt. 6 - ENTRY PASSESArt. 7 - PARKINGArt. 8 - EXHIBITION HOURSArt. 9 - VISITORSArt. 10 - ADVERTISINGArt. 11 - RETAILINGArt. 12 - CONFERENCES, CONTESTS, BUSINESS MEETINGSArt. 13 - ALCOHOLIC BEVERAGES, BEVERAGES, FOOD, DIETARY PRODUCTS AND SUPPLEMENTS DISTRIBUTION

## CHAPTER III RULES OF PARTICIPATION – GENERAL CLAUSES

Art. 1 - DAMAGES - INSURANCE

Art. 2 - INDUSTRIAL AND INTELLECTUAL PROPERTY RIGHTS

Art. 3 – EXHIBITION NAME OWNERSHIP

Art. 4 - CLAIMS

Art. 5 - GENERAL RULES AND REGULATIONS, SUPPLEMENTS AND MODIFICATIONS

Art. 6 - PHOTOGRAPHIC AND VIDEO REPRODUCTIONS

Art. 7 - ACCEPTANCE OF GENERAL RULES AND CONDITIONS: OFFICIAL LANGUAGE AND COMPETENT COURT

Art. 8 - LEGISLATIVE DECREE 231/2001, CODE OF ETHICS AND TERMINATION

## **GENERAL RULES & REGULATIONS OF PARTICIPATION KOINE' 2021**

### CHAPTER I - METHODS OF PARTICIPATION - cod. ref: RGE KOI21

#### Art. 1. - ORGANIZERS - LOCATION AND DATE

Italian Exhibition Group S.p.A., Via Emilia 155, 47921 Rimini. Share Capital: € 52.214.097 (fully paid up), VAT Code 00139440408, Rimini Companies Register no. 00139440408, hereinafter also called "Organizer", organizes in Vicenza hereinafter "the Exhibition", scheduled for March, 7-9 2021. "KOINF"

### Art. 2 - PARTICIPATION PROCEDURES 2.1 APPLICATION FOR PARTICIPATION - RULES FOR THE CONTRACTING PARTIES

Companies that intend participating in the expo can apply by sending the following documentation (in pdf format) via e-mail to <u>expo@iegexpo.it</u>: 2.1.1 an application or exhibitor forms (which can be downloaded from the expo's

Web site), correctly completed and appropriately undersigned in every part, with company stamp and signature of the legal representative, as well as these expo Rules and Regulations.

The Organizer reserves the right to relegate incomplete forms to a waiting list.

Applications will be examined for as long as exhibit space is available. The Organizer reserves the right to not accept further special requests entered by the contracting party in the "Notes" section.

The Organizer reserves the right to reject applications if there are outstanding administration issues.

With the indication of a different billing name on the invoices/fiscal documents, the contracting party/ declares to Italian Exhibition Group Spa that he/she will assess the proposal of participation that will be sent to him/her, in the interest of the person in whose name the invoice/fiscal document is issued, and by whom he/she has been commissioned.

In the event of any dispute on behalf of the person in whose name the invoice is issued, the contracting party/participant undertakes to settle any outstanding matters with Italian Exhibition Group SpA directly and personally.

### 2.2 PARTICIPATION PROPOSAL

2.2.1 RULES FOR PARTICIPANTS

Applicants will be informed they have been accepted to participate and notified of the allocated exhibition space via the document entitled "participation proposal" including cost estimate

### The participation proposal once filled in, signed and sent to the Organizer by email to <a href="mailto:expo@iegexpo.it">expo@iegexpo.it</a> within the terms indicated in the same participation proposal constitutes an official participation contract.

It must be noted that, by sending the participation proposal, it is necessary to arrange payment of the deposit, as indicated in the proposal itself, unless already paid within the limits indicated in the participation application. In this case, the deposit does give any right to the benefits indicated in the Exhibiting Area Request Form of the application for participation if any.

With the indication of a different billing name on the invoices/fiscal documents, the participant declares to Italian Exhibition Group Spa that will participate in the expo, in the interest of the person in whose name the invoice/fiscal document is issued, and by whom he/she has been commissioned.

In the event of any dispute on behalf of the person in whose name the invoice is issued, the contracting party/participant undertakes to settle any outstanding matters with Italian Exhibition Group SpA directly and personally.

2.2.2 RULES FOR CONTRACTING PARTIES RECEIVING SPACE IN LIEU OF PAYMENT (CONTRA DEALS):

contracting parties have to:

- send via e-mail to expo@iegexpo.it the appropriate form received from the Organizer, correctly completed and undersigned throughout, with the company stamp and the signature of the Legal Representative;
- invoice for receipt of space in lieu of payment, pursuant to the agreements with the Organizer, made out to Italian Exhibition Group S.p.A., Via Emilia 155, 47921 Rimini, VAT number 00139440408

The Organizer reserves the right to reject applications if there are outstanding administration issues.

#### ART.3 - EXCLUSION FROM THE EXHIBITION OR FAILURE TO PROVIDE SERVICES

### **3.1 REQUIREMENTS OF THE APPLICATION FORM**

The Organizer reserves the right to not accept the application request, in the following cases:

3.1.1 - the presentation of an application form that is not correctly completed and appropriately undersigned in every part, with company stamp and signature of the legal representative.

- 3.1.2 contracting party's rejection of the pre-arranged exhibiting rates and formats as indicated in Chapter II art. 2
- 3.1.3 the Organizer also reserves the right to not accept the application request for significant exhibition organization reasons.
- 3.1.4 in the event of non-compliance or ineffective fulfilment, even if partial, of the behaviour obligations and duties expressed in the code of ethics as per Chap. III art. 8.

The advance payment will be returned to the contractor in the cases referred to in points 3.1.1, 2, 3, 4, **3.2 –ORGANIZER RECESSION** 

The contracting parties agree that the Organizer reserves the right to withdraw the signed proposal of participation if:

- 3.2.1 it has not been sent to the organizer within the deadline foreseen by the application for participation;
- 3.2.2 the company has not paid the necessary deposit within the limits foreseen by the application for participation;

3.2.3 - there are significant organization reasons.

Nothing else will be due for withdrawal.

In the cases referred to in points 3.2.1 and 3.2.3, the company will return any money paid as an advance. Nothing else will be due as a consequence of the withdrawal and the Organizer will have the right to use the previously assigned area also through assignment to other interested parties 3.3 PARTECIPATION PROPOSAL RESOLUTION

The contracting parties agree that the Organizer will have the right to annul the undersigned proposal of participation, with a written communication to the ITALIAN EXHIBITION GROUP SpA Via Emilia 155 Via Emilia 155 47921 - Rimini (Italy) eaexpo.it

Participant, in the event of non-compliance with or ineffective fulfilment (even if partial) on behalf of the himself Participant of the behaviour obligations and duties expressed in the aforementioned code of ethics, as per Chap. III art. 8. Such noncompliance will result for the participant in the contract being terminated ipso iure, as it constitutes a serious breach of contract, as per art. 1456 of Italian Civil Law. 3.4 PAYMENT BALANCE

In the event of failure to pay the balance within the limits indicated in Chapter II art.3, the Organizer reserves the faculty referred to in points 3.4.1 and 3.4.2

3.4.1 - the Organizer reserves the right to forbid the Participant or any stand fitters commissioned by the Participant to set up and fit out the stand, For the preequipped area provided by the organizer and/or other companies of the IEG Group, not customize the stand with distinctive participant. Do not provide services required. 3.4.2 -

### 3.5 SUSPENDED ADMINISTRATIVE

It is specified that, in the case of outstanding administrative matters, even those also due to previous dealings with the Italian Exhibition Group, or in the case in which it is seen that the company is in a clear state of insolvency, the Organizer reserves the following rights:

- 3.5.1 non-acceptance of the application form,
- 3.5.2 later non-acceptance of the undersigned participation proposal,

3.5.3 - non-acceptance of application by participants with contra-deal arrangements, 3.5.4 - forbidding the Participant or any stand fitters commissioned by the Participant to set up and fit out the stand.

Sub 3.4 and 3.5 cases no compensation will be due the company for any reason and the Organizer will have the right to retain any sum already paid for participation in the expo as partial or complete compensation for the previous outstanding debts.

#### 3.6 COMMUNICATION

In all the aforementioned cases, the Organizer will take steps to give adequate written communication

### Art. 4 - EXHIBITING SPACE

4.1 EXHIBITION LAYOUT

Exhibition layout is at the final discretion of the Organizer, including space that may be arranged in other areas of the exhibition centre.

For expo layout requirements, the Organizer has the right, according to its undisputable judgement, to modify/reduce the standard width of passageways in some halls and some areas in the halls without compromising their safety and visitor circulation and without Participants being able to raise any objection regarding the

## matter. 4.2 STAND ALLOCATION

Exhibition space allocation is decided by the Organizer, taking into consideration the overall interests of the Exhibition, the order in which application are received, the area requested and, wherever possible, preferences expressed by the contracting party.

It should also be noted that the plan attached to the participation proposal is to be considered provisional since the neighbouring areas and stands are subject to change

#### 4.3 MODIFICATION, REDUCTION, REPLACEMENT OF SPACE

Even in the case of proposal acceptance by the participant, the Organizer nevertheless reserves the right to move, vary or modify the area allocated, in the interest of the show and its assured success.

The number of open stand sides may be modified if required by the Exhibition layout.

The Organizer reserves the right, to be exercised at its sole discretion at any time and therefore even during the event, if its layout is modified, or for other reasons, both to change or to reduce any space already allocated or to replace it with another, even in a different area.

In the event of any of these cases arising participants will only have the right to the possible refund of a sum corresponding to the difference between what has already been paid as a participation fee and the effective cost of the area allocated to them.

#### Art. 5 - TRANSFER- ANNULMENT - REDUCTION - WITHDRAWAL- NON PARTICIPATION 5.1- TRANSFER

Stands or parts thereof may not be sublet or allocated, even free of charge, without prior authorisation from the Organizer.

#### 5.2 ANNULMENT

Any Contracting party who, after having submitted an application for participation, intends withdrawing it must inform the Organizer rapidly, in writing. In this case, any advance already paid will be returned.

### 5.3 REDUCTION

Participants who request a reduction in the space allocated in the participation proposal, must promptly inform the Organizer in writing, stating the reasons for these changes.

In this case, the Organizer reserves the right to not accept the request or to accept it and:

5.3.1 - reduce the area, maintaining the allocated position and considering the excess space free to be rented.

5.3.2 - allocate a new space compatible with the expo layout, considering the space previously involved in the contract free to be rented

In the above cases, the sum to be paid will be recalculated according to the new area and position allocated.

### 5.4 WITHDRAWAL

Participants who, after having undersigned the participation proposal, want to cancel participation in the exhibition, must promptly inform the Organizer, always by written communication, stating the reasons for these request for cancellation. Cancellation of participation entails the payment of specific penalties (without

prejudice to further damages) as follows: 5.4.1 - if the written cancellation reaches the Organizer no later than December 31st

- 2020, the penalty will be equal to Admission fee (€ 300,00 + VAT). If the written cancellation reaches the Organizer starting from January 1st 2021, the penalty will be equal to an amount corresponding to deposit as determined
- in the signed exhibiting proposal (30% of the fotal amount).

\*39 0541 744111 \*39 0541 744200 info@iegexpo.it

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### **GENERAL RULES & REGULATIONS OF PARTICIPATION KOINE' 2021**

### CHAPTER I – METHODS OF PARTICIPATION - cod. ref: RGE\_KOI21

If the written cancellation reaches the Organizer starting from **March**, 1<sup>st</sup> 2021 the penalty will be equal to 100% of the entire balance due as determined in the signed exhibiting proposal.

The above mentioned sums at point 5.4.1 due as penalty must be paid at the time of receiving the relative invoice.

#### 5.5 NON PARTICIPATION

Participant who have not occupied their area or begun set-up within 12 noon on the day before the inauguration, will be considered defaulting to all effects and, without

prejudice to greater damages, will be obliged to pay as a penalty the sum equal to the entire participation fee; in this eventuality, the Organizer will also have the faculty to use the aforementioned area, assigning it to other interested parties.

#### 5.6 BARTER ANNULMENT

In the event of cancellation, participants receiving space in lieu of payment will be subject to the conditions agreed to in the relative contract.

### **GENERAL RULES & REGULATIONS OF PARTICIPATION IN KOINE' 2021**

### CHAPTER II – TERMS AND CONDITIONS OF PARTICIPATION - cod. ref: RGE KOI21

### ART. 1 CATEGORIES OF EXHIBITORS ALLOWED TO PARTICIPATE

#### Participants must be:

1.1 companies exhibiting products and services they manufacture/produce themselves or their agents; exclusive Italian agents, retailers for foreign companies. 1.2 trade associations, financial organisations and bodies whose institutional role is promotion, research and increasing awareness for this specific sector and its services.

1.3 With regard to letters 1.1 and 1.2, it is specified that:

1.3.1 At KOINE' participants are obliged to exhibit and commercialize only and exclusively products, machinery and equipment, not previously used for commercial purposes by other owners/managers/venues.

1.3.2 - Every product, machine and service shown during exhibition - property of exhibiting companies or hosted - must be conform to the following product list

- DEVOTIONAL ITEMS: Icons, Devotional jewellery, Devotional and Holy Images, Devotional items for the home, Cribs, Rosaries, Souvenirs Gadgets.
- PRODUCTS FOR LITURGY: Liturgical Furnishings, Furnishings for Communities and Groups, Candles, Liquid Wax, Incense, Organs and musical Instruments, Hosts, Communion Wafers, Communion Wine, Vestments, Cassocks, Fabrics, Lace, Statues, Holy Vases and Items for liturgical use.
- RELIGIOUS BUILDINGS: Bells, Artists (sculptors and painters), Conditioning/Heating, Buildig Components, Artistic Foundries, Lighting, Audio/Video Installations, Marble and Machinery, Mosaics, Building Restoration, Glass and Windows, safety.
- SERVICES: Religious Publishing, Religious Bodies and Associations, Fairs and Events, Religious Institutions, Computer-based Services, Religious Tourism, Funeral Art and Services.
- 1.3.3 Representatives are obliged to indicate in the catalogue section on my.koinexpo.com the list of companies they represent and whose products they intend exhibiting. The Organizer reserves the right at any time to request the registered agency agreement or documentation proving this type of relationship;
- companies can request to host other companies on their stands by stating this 1.3.4 compulsorily using the co-Participant application form. Organizer reserves the

right to authorize this or not. In the event of Organizer's staff ascertaining any infringement of obligation at points 1.3.1, 1.3.2, 1.3.3 and 1.3.4 Organizer reserves the right to start proceedings to seek compensation for the damages.

Any and all responsibility consequent to this, in relation to companies that are guests and/or part of groups, is to be intended as totally borne by the host company and/or the body organizing the group.

#### Art 2 - RATES

Exhibition areas are all easy to see and access. The participation fee for indoor floor space in the Expo Centre Halls for the entire

event is as follows:

€ 130,00/ sq.m – bare area € 100,00/ sq.m – bare area "Arti Sacre Association" Rate

The participation fee for indoor fitted areas in the Expo Centre Halls for the entire event is as follows:

Turnkev rate: € 40,00/mg - type Shop

### Turnkey rate

€ 55,00/mq - type Standard

Preferential Area surcharge: 10% surcharge on the total cost of the area for stands in a corner position.

Preferential Area surcharge: 15% surcharge on the total cost of the area for stands for stands with 4 display fronts and/or stands located at the entrance.

If provided, the name declared for the official event catalogue will be printed on the front of the stand.

Aisle space occupied (subject to authorisation by Vicenza Expo Centre Operations Department) by carpeting or overhead linking structures will be invoiced by special agreements.

Participants must pay € 300.00 as a Registration Fee which includes: insurance as specified in Chap. III Art. 1, Participants badges in line with the space purchased, inclusion in paper and online catalogues, 1 park badge, wi-fi connection and energy supply up to a maximum of 1000 W each 16 sqm.

Participants who, subject to the Organizer's authorization, host other companies on their stands are required to pay the sum of € 1.000,00 included the registration fee (€ 300,00), for each company hosted.

Moreover, a hospitality fee and a registration fee will be charged to Participants who host companies not declared in the co-Participants application form on their stand without authorisation from the Organizer.

Other exhibiting formats and services with relative costs are indicated in the application form at page "Exhibiting Rates Form". Aforesaid costs do not include VAT.

### Art. 3 - TERMS AND METHOD OF PAYMENT

3.1 PAYMENT OF EXHIBIT AREA

Payment of the deposit and the remainder of the sum indicated on the countersigned proposal of participation must be made via:

bank transfer, made out to: Italian Exhibition Group S.p.A.,

#### **VOLKSBANK - BANCA POPOLARE DELL'ALTO ADIGE** Codice IBAN IT 60 W 05856 11801 194571392711

Codice BIC/SWIFT BPAAIT2B194

ITALIAN EXHIBITION GROUP SpA

Via Emilia 155 47921 - Rimini (Italy)

indicating the reason for payment as "ANTICIPO (o SALDO) (deposit or balance) KOINE" along with the Participant's trading name and the Exhibitor's commercial Company code indicated in the application form sent by Italian Exhibition Group S.p.A.

Upon receipt of the deposit an invoice corresponding to the amount paid will be issued.

The advance, if not already paid in the terms indicated in the application form (where applicable) must be paid when the signed application form will be sent.

Balance payment has to be paid within February, 15th 2021. For both editions, failure to pay the balance results in the provisions foreseen in Chapter | Art. 3.4.

#### **3.2 PAYMENT OF TECHNICAL SERVICES**

Any technical services included in the participation proposal must be paid in the same way as the stand (deposit followed by balance settlement) point 3.1

Outstanding amounts for additional services, including any advertising previously agreed with the Organizer, requested after confirmation of participation, and any other expenses that may have been anticipated by the Organizer on behalf of Participants, must be settled: by online payment with credit card in the section "administrative services" in the Reserved Area, by bank transfer (for bank account see point 3.1 or at the cash desk in the Exhibition Centre during exhibition hours.

It must noted that the staff entrusted by Italian Exhibition Group Spa with the consignment of invoices relative to services to stands is in no way authorized to request or receive cash payment from Participants.

In case of any outstanding sums for services requested by participants represented and/or hosted on other Participants' stands, the Organizer holds the Participant renting the stand responsible for settling them. The relevant payments are to be made in the same way and by the same deadline as specified above.

### Art. 4 - OFFICIAL CATALOGUE AND EXHIBITION MAP

Without accepting liability or making a commitment of any kind, the Organizer deliveries an official catalogue.

Different formats (digital, app, on paper) may be present: methods and formats will be communicated in advance to the exhibitors

The Organizer will use the data inserted by the Participant in the "Catalogue" section on the Reserved Area, which must be received no later than February, 1st 2021.

The Catalogue area will be accessible to the exhibitors after signing the Application Form.

Some of the sections may be paid, the amounts will be clearly expressed in the section header.

The information provided in the catalogue entry form will also be used to indicate Participants on the event map.

If the Participant does not complete the catalogue section within the deadline abovementioned, Organizer will publish the information already in its possession. In this case, the Participant accepts all liability for any damages.

In this case, the Participant assumes all responsibility for any damages, even in respect of any companies no longer represented in the current edition, where the modification of the represented companies is not communicated to the Organizer within the above deadline.

Participants accept responsibility for the information declared in the application form and to be included in the catalogue, exempting Italian Exhibition Group S.p.A. from any liability for false declarations.

Any other technical or promotional indications may be included by Participants on request and will be invoiced.

In particular, official catalogue entries of possible represented companies, trade marks, brands or any name related to the Participant, will be included at a cost of  $\ensuremath{\varepsilon}$ 200.00 + VAT per name included and what entered and recorded in the paid sections.

The exhibition catalogue is the organizer's only official publication.

Any other promotional publication, excepting official Organizer's publications, is the initiative of unauthorized private individuals.

#### Art. 5 - EXHIBITION CANCELLATION - SUSPENSION

If for any reason, including force majeure, the Exhibition cannot be held, participation confirmations are considered automatically annulled and Management will reimburse participants the fees paid for exhibit area rental.

If, on the other hand, the Exhibition is suspended after the opening;

5.1 due to force majeure, no reimbursement is due to participants;

5.2 for any other reason, the Organizer will reimburse participants the proportion of the rental fee calculated against the remaining event time.

In neither case is Italian Exhibition Group S.p.A. obliged to pay participants compensation of any type.

#### Art. 6 - ENTRY PASSES

The Organizer provides each participating company with a number of free entry passes (alias exhibitors badge) in proportion to the square meters of exhibition space purchased. The Badge Request section will be available as soon as the Participant has paid the amount relating to his participation in the exhibition. Entry passes are strictly personal and at no time and for no reason may be used by

others, even temporarily Participants are responsible for all material they receive and, in the event of loss or

misplacement, the Organizer is not obliged to issue replacements and may invoice Participants for any replacements requested.

#### Art. 7 - PARKING

The Exhibition Centre has various parking areas. Parking cards can be purchased in the E-commerce section Reserved Area while seats last. One parking permit is provided free of charge, included in the participation fee.

The Parking cards are valid during the Exhibition and are exclusively for CAR PARKING

#### Art.8 EXHIBITION HOURS

The Organizer has the right to modify the event's duration, opening and closing date, and daily opening hours.

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## **GENERAL RULES & REGULATIONS OF PARTICIPATION IN KOINE' 2021**

### CHAPTER II – TERMS AND CONDITIONS OF PARTICIPATION - cod. ref: RGE KOI21

This right does not oblige Italian Exhibition Group S.p.A. to offer participants total

refunds or compensation of any kind. Participants and their staff may enter the Exhibition one hour before opening time and must leave the venue at closing time. The Organizer may authorise extensions of these times on request.

#### Art. 9 VISITORS

The event is open to public and trade operators who may visit the exhibition free of charge if they arrive with an invitation from a Participant.

In order to access the event, all trade members must demonstrate that they work in the sector by showing a business card or other form of proof of status.

For further information on tickets, visitor access procedure and suchlike, please consult the "Visitors Info" section on the exhibition's website

In addition to the indications of the Consolidated Act of Public Safety Laws (TULPS), for further security, access to the expo centre is forbidden to any person in possession of offensive weapons (art. 30 TULPS), as well as any person in possession of toy weapons, stunning devices, blunt instruments, work tools, explosive and incendiary substances/devices and toxic chemical substances. Exceptions may be granted at the sole discretion of the Organizer.

#### Art. 10 ADVERTISING

Advertising media are managed by The Organizer, who has the faculty of realizing at its discretion any advertising solution it considers opportune in the entire expo centre area.

While Participants enjoy complete freedom of advertising on their stands, they may not use any form of publicity that causes disturbance or involves direct comparison with other Participants, or which has a negative effect in any way on the event's spirit of trade hospitality.

More specifically, Participants are forbidden to:

10.1 carry out any form of advertising/ flyers/ leafleting in indoor and outdoor areas

of the Exhibition Centre, except inside their stands; 10.2 display billboards and/or samples, even if merely indicative, on behalf of companies not listed in the application form and not represented;

10.3 perform entertainment or shows of any kind with the aim of presenting products, even only on their own stand, without prior authorization by the Organizer.

10.4 Moreover, no company (whether an Participant, guest, or represented at the event) may publish any logos or trademarks on official Organizer's promotional materials except for those agreed in advance with the Organizer.

Without prejudice to the above clauses, all forms of publicity and/or advertising are allowed outside allocated exhibition areas only if previously authorised by the Organizer, and are subject to payment of the fees indicated in the advertising price lists.

Participants are totally and solely responsible for:

10.5 any civil, administrative or criminal liability deriving from advertising content;

10.6 any civil, administrative or criminal liability deriving from advertising action;

10.7 any and all liability with respect to participants and/or third parties in general for its advertising content or infringement of any laws, including those regarding competition.

Failure to comply with the aforementioned restrictions will result in the Participant being subject to a fine of € 2,000 (two thousand) for each infringement of the aforementioned regulations ascertained by the Organizer.

The Organizer also reserves the right to lodge further claims for compensation of greater damage sustained

#### Art 11 - RETAILING

"On-the-spot" retailing and provision of paid services are strictly prohibited.

The Participant accepts any and all responsibility for infringements of this prohibition, releasing Italian Exhibition Group S.p.A. from any consequent liability and/or obligation.

Disputes with other operators arising from this infringement, must be settled directly by the Participants involved, releasing Italian Exhibition Group S.p.A. from any relevant responsibility and/or obligation in this regard.

It should also be noted that any disputes between the operators (unfair competition, similar product sales, etc.) must be resolved directly between the operators themselves, and Italian Exhibition Group S.p.A. will be completely exonerated from responsibility in the matter.

### Art. 12 - CONFERENCES, CONTESTS, BUSINESS MEETINGS

12.1 EVENTS

Conferences, contests, business meetings and events of various types may be held during the Exhibition.

12.2 BUSINESS MEETING

Italian Exhibition Group S.p.A. shall not be held in any way responsible in the event that one or more of the scheduled business meetings cannot be held, or in the event that dealings between buyer and Participant do not lead to the desired results; any and all relations between the latter shall be managed exclusively by the two parties involved, exonerating Italian Exhibition Group S.p.A. from all and any responsibility.

# Art.13 ALCOHOLIC BEVERAGES, BEVERAGES, FOOD, DIETARY PRODUCTS AND SUPPLEMENTS DISTRIBUTION

Only small amounts of beverages, food, dietary products & supplements may be served to visitors and only for tasting purposes, so must be moderate and suitable for eating or drinking on-site.

Above mentioned products must compulsorily be compliant with Italian and European regulations, particularly regarding safety, personal health and the sale of said products.

Italian Exhibition Group S.p.A assumes no responsibility whatsoever in the event that, following checks carried out by the appropriate authorities, infringements are ascertained of the aforementioned regulations; any and every charge, consequence and sanction will be totally borne by the exhibitor in question, who will also be bound to respect all the contractual obligations regarding its participation in the expo.

Participants therefore also personally assume any and every onus and liability in relation to third parties in general in the event of false statements, as well as any damages due to the tasting/offer of products that do not meet legal requirements, totally exonerating Italian Exhibition Group S.p.A. regarding this matter.

Glasses, bottles or other glass objects may not be removed from stands: these items must be placed in areas accessible only to the Participant's staff. Participants and their staff are bound to comply and ensure compliance with the

aforesaid safety requirements, bearing all liability for failure to do so.

### **GENERAL RULES & REGULATIONS OF PARTICIPATION KOINE' 2021**

### CHAPTER III – GENERAL RULES OF PARTICIPATION - cod. ref: RGE KOI21

#### Art. 1 - DAMAGES - INSURANCE

Italian Exhibition Group S.p.A. is not liable for damage to persons and property, regardless of how or by whom this might be caused.

After confirmation of participation in the event, Italian Exhibition Group S.p.A. automatically insures individual exhibiting companies that have paid the registration fee as follows

1.1 PARTICIPANT'S "COMPANY MULTIRISK" COVERAGE:

What is insured: goods, equipment, furniture, including the stand value for a total of € 26,000. In the event that the total value of the goods exceeds the amount of the Base Coverage referred to above, it is advisable to adhere to the optional supplementary coverage, which can be purchased by completing the form M downloadable in the area reserved for the exhibitor on the exhibition site, and which will allow to also activate other additional guarantees. In the absence of supplementary adhesion, the coverage of the damage will take place in proportion to the value ascertained in the appraisal by the Insurance Company

Duration of coverage: period for which the insured items are on Exhibition Centre premises, including installation and dismantling. Risks insured: SUMMARY OF COVERAGE (\*)

Fire due to any cause – Lightning – explosion and outbreak produced by not explosive devices - Spontaneous combustion – Road vehicle impact – Theft – weather event - Rainwater or water pipe leakage - Collapse -Robberv -Breakages (excluding fragile objects) - Falling aeroplane, aeroplane parts or air freight.

Damage caused to insured items by actions carried out by order of public authorities with the aim of preventing or limiting damage is considered the equivalent of the aforesaid events.

Are expressly excluded from this insurance coverage: pilferage and pickpocketing any damage to precious stones and metals, money and jewels.

Franchise: a general franchise of € 250.00 to be borne by the claimant will be applied to each loss.

In the case of goods exhibited outdoors, the franchise is increased to € 515.00 for each loss.

1.2 REPORT

Reporting incidents: the insured parties (individual Participants) must:

1.2.1 inform the insurance company (ZURICH INSURANCE PLC - BERNARDI address: Via Flaminia, 80 - 47923 RIMINI (ITALY) 393477 - Fax +39 0541 393478 email: ASSICURAZIONI SRL +39 0541 phone alessandra@bernardisrl.it.) and Italian Exhibition Group Spa within 48 hours of the loss:

1.2.2 in the event of theft immediately report the event also to the public authorities (to be attached to the claim form).

1.3 PARTICIPANT'S "THIRD PARTY CIVIL LIABILITY" COVERAGE:

What is insured: civil liability of Participants and Participant staff during the period of the exhibition, including stand installation (excluding loading and unloading of goods/materials) and dismantling operations, and any demonstrations or trials; with the exclusion of liability on behalf of the insured party in his role as manufacturer/producer.

Other Participants are considered third parties.

The policy does not cover damage to Participant property and property held for any reason.

Maximum insurable values: € 2,500,000.00 for each loss, with a limit of € 2,500,000.00 for each person suffering bodily injury and € 2,500,000.00 for damage to property. NB:

(\*) In the event of controversy, the ONLY DOCUMENTS ACCEPTED are the PARTICIPANT'S "COMPANY MULTIRISK" COVERAGE and PARTICIPANT'S "THIRD PARTY CIVIL LIABILITY" COVERAGE, deposited with Italian Exhibition Group S.p.A. The cost for the above insurance coverage is included in the registration fee (see General Rules & Regulation, Rates)

Participants can, however, make direct arrangements for the insurance coverage they think most appropriate, independently of the arrangements.

In fact, Participants duly release Italian Exhibition Group S.p.A. from all liability deriving from the presence of goods, equipment, furnishings, stands, etc. on the premises where the event takes place

#### ART. 2 - INDUSTRIAL AND INTELLECTUAL PROPERTY RIGHTS

The Participant accepts all liability for holding rights on brands, logos, patents, industrial inventions and models, and copyrights applicable to products and/or machinery on display. The Participant therefore holds Italian Exhibition Group S.p.A. harmless from all claims in the event of any such infringement or in the case of breach of competition regulations with regard to other Participants and third parties in general. Any disputes that may arise among Participants or between Participants and third parties must therefore be settled directly by the parties, exonerating Italian Exhibition Group S.p.A. from any liability and/or obligation.

#### Art. 3 – EXHIBITION NAME OWNERSHIP

As well as its trademarks, Italian Exhibition Group S.p.A. claims as its exclusive property the name "KOINE", and all its variations, abbreviations, simplifications and acronyms, and they may not be used without prior written authorisation by Italian Exhibition Group S.p.A..

#### Art. 4 - CLAIMS

Communications and/or complaints of any kind will only be taken into consideration if made in writing.

#### 5 - GENERAL RULES AND REGULATIONS, SUPPLEMENTS AND Art. MODIFICATIONS

The Organizer reserves the right to supplement and/ or modify the Exhibition's General Rules & Regulations at any time with provisions intended to improve the event. These provisions, in particular those specified in the online Technical Documents of the reserved area, are binding for all concerned, as they are an integral part of these General Rules & Regulations.

In the event of Participant's failure to comply with the General Rules & Regulations, Organizer reserves the right to take appropriate legal action to claim compensation for the damages.

#### Art. 6 - PHOTOGRAPHIC AND VIDEO REPRODUCTIONS

Italian Exhibition Group reserves the exclusive rights to any reproduction via photographs, videos, designs or other media of both the expo centre and the individual stands. Only photographers/video makers authorized by Italian Exhibition Group can operate in the expo centre halls.

The aforesaid photographers/video makers will gather and process photographic and video images and/or interviews regarding products, machinery, material exhibited and/or written material of which participants are the owners and/or producers/manufacturers and/or licensee, exclusively for informative purposes or corporate, advertising and promotional communication, in particular, purely as an example that is in no way exhaustive, by diffusion in daily papers, periodicals, television, posters, informative and/or illustrative brochures, newsletters, Web sites such as, for example, the Web site www.iegexpo.it and connected sites - social network profiles (Facebook, Twitter, Whatsapp, YouTube, Vimeo, and suchlike) in e-books (digital publishing), printed publications (exhibition catalogues, Trendbooks, etc...) in general (the list is given purely as an example and must not be intended as complete).

By signing these Rules and Regulations, participants express specific consent to the aforesaid shooting/recordings and their use as indicated above, without claiming any accommic compensation. In the event of participants not intending to authorize the aforementioned photo/video coverage, they must communicate this to the photographer/video maker before it is carried out.

# Art. 7 - ACCEPTANCE OF GENERAL RULES AND CONDITIONS- OFFICIAL LANGUAGE, APPLICABLE LAW AND COMPETENT COURT

On submission of the application form and following signing of the "participation proposal", applicants: 7.1 Unconditionally accept the provisions of these Rules and District Technical

Regulations;

7.2 Undertake to respect and make their fitting companies/suppliers to respect the District Technical Rules, always available on the exhibition website and integral part of the application form and consequent signed participation proposal

7.3 Acknowledge Italian as the official language in any document and communication (included commercial ones) and the applicability of Italian Law; 7.4 Acknowledge the exclusive competence of the Rimini Courts for any

controversv.

#### ART. 8 LEGISLATIVE DECREE 231/2001, CODE OF ETHICS AND TERMINATION

Italian Exhibition Group has approved and adopted the Organization, Management and Control System as per Legislative Decree. 8 June 2001, N°. 231 (hereafter indicated as "System") and its Code of Ethics, which indicates the ethic principles it applies when carrying out its business. These documents are accessible in electronic format on the Web site <u>www.iegexpo.it</u>.

Participants declare that they know the regulations in

Legislative Decree 231/2001, share the values indicated in Italian Exhibition Group's Code of Ethics and the principles of the aforementioned regulations and intend abstaining from any and all behaviour contrary to them in the execution of this contract

Any infringement of these principles is considered as a breach of contract and, as such, authorizes Italian Exhibition Group to terminate the existing relations, as per and according to Article 1456 of Italian Civil Law.